Company Number: 395315

Employment Response Northwest CLG

Annual Report and Financial Statements
for the financial year ended 31 March 2020

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Employment Response Northwest CLG DIRECTORS AND OTHER INFORMATION

Directors

Anne Marie Ward Brendan Hone Donal Fox

John James McBride Eamonn Wheeler Ronan Haslette

Company Secretary

Anne Marie Ward

Company Number

395315

Charity Number

CHY17072

Registered Office

1 Custom House Quay

Sligo

Business Address

An tSean Bhearic Main Street, Falcarragh

Letterkenny Co Donegal

Auditors

Mulhern Leonard & Associates

Chartered Accountants & Statutory Audit Firm

15/16 Mail Coach Road

Sligo

Bankers

Ulster Bank Stephen Street

Sligo

Employment Response Northwest CLG DIRECTORS' REPORT

for the financial year ended 31 March 2020

The directors present their report and the audited financial statements for the financial year ended 31 March 2020.

Principal Activity and Review of the Business

The principal activity of the company is to facilitate the integration of people with disabilities into paid employment in the open labour market, on-job coaching and providing employment support to employers within the North West Region.

The Company is limited by guarantee not having a share capital.

There has been no significant change in these activities during the financial year ended 31 March 2020.

Financial Results

The surplus for the financial year after providing for depreciation amounted to €5,702 (2019 - €9,361).

At the end of the financial year, the company has assets of €121,430 (2019 - €121,157) and liabilities of €90,669 (2019 - €96,098). The net assets of the company have increased by €5,702.

Directors and Secretary

The directors who served throughout the financial year were as follows:

Anne Marie Ward Brendan Hone Donal Fox John James McBride Eamonn Wheeler Ronan Haslette

The secretary who served throughout the financial year was Anne Marie Ward.

Future Developments

The company plans to continue its present activities in providing employment support. Employees are kept as fully informed as practicable about developments within the business.

Post Balance Sheet Events

The Covid-19 pandemic and associated restrictions are not expected to significantly affect the finances of the entity due to the continued support of grant authorities.

Auditors

The auditors, Mulhern Leonard & Associates, (Chartered Accountants & Statutory Audit Firm) have indicated their willingness to continue in office in accordance with the provisions of section 383(2) of the Companies Act 2014.

Principal Risks and Uncertainties

The company is dependent on the continuance of government funding for its continuing operations. The directors are confident that the company will be able to discharge all its liabilities if funding for future activities was withdrawn. There has been no indication of a reduction in funding given to the directors for 2020/2021.

Statement on Relevant Audit Information

In accordance with section 330 of the Companies Act 2014, so far as each of the persons who are directors at the time this report is approved are aware, there is no relevant audit information of which the statutory auditors are unaware. The directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and they have established that the statutory auditors are aware of that information.

Employment Response Northwest CLG DIRECTORS' REPORT

for the financial year ended 31 March 2020

Accounting Records

To ensure that adequate accounting records are kept in accordance with sections 281 to 285 of the Companies Act 2014, the directors have employed appropriately qualified accounting personnel and have maintained appropriate computerised accounting systems. The accounting records are located at the company's office at An tSean Bhearic, Main Street, Falcarragh, Letterkenny, Co Donegal.

Signed on behalf of the board

Anne Marie Ward

Director

16 October 2020

Brendan Hone

Director

16 October 2020

Employment Response Northwest CLG DIRECTORS' RESPONSIBILITIES STATEMENT

for the financial year ended 31 March 2020

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard, issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the company financial statements and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and Directors' Report comply with the Companies Act 2014 and enable the financial statements to be readily and properly audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the board

Anne Marie Ward

Director

16 October 2020

Brendan Hone

16 October 2020

INDEPENDENT AUDITOR'S REPORT

to the Members of Employment Response Northwest CLG

Report on the audit of the financial statements

Opinion

We have audited the financial statements of Employment Response Northwest CLG ('the company') for the financial year ended 31 March 2020 which comprise the Income and Expenditure Account, the Balance Sheet, the Reconciliation of Members' Funds, and the related notes to the financial statements, including a summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish Law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 March 2020 and of its surplus for the financial year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and the Provisions Available for Audits of Small Entities, in the circumstances set out in note 5 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which ISAs (Ireland) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other Information

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2014

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- in our opinion, the Directors' Report has been prepared in accordance with the Companies Act 2014.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit. In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited. The financial statements are in agreement with the accounting records.

Matters on which we are required to report by exception

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Report. The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT

to the Members of Employment Response Northwest CLG

Respective responsibilities

Responsibilities of directors for the financial statements

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operation, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Further information regarding the scope of our responsibilities as auditor

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The purpose of our audit work and to whom we owe our responsibilities

Our report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

Sean Mulhern F.C.A for and on behalf of

MULHERN LEONARD & ASSOCIATES

Chartered Accountants & Statutory Audit Firm

15/16 Mail Coach Road

Sligo

16 October 2020

Employment Response Northwest CLG INCOME AND EXPENDITURE ACCOUNT for the financial year ended 31 March 2020

	Notes	2020 €	2019 € as restated
Income		554,877	478,377
Expenditure		(549,175)	(469,016)
Surplus for the financial year		5,702	9,361
The company's income and expenses all rela	• .		

Director

Employment Response Northwest CLG BALANCE SHEET

as at 31 March 2020

		2020	2019
	Notes	€	€
	e e e		as restated
Fixed Assets			
Tangible assets	9	15,431	16,638
Current Assets			
Debtors	10	49,595	91,746
Cash and cash equivalents		56,404	12,773
		105,999	104,519
Creditors: Amounts falling due within one year	• • • 11	(17,682)	(23,111)
Net Current Assets		88,317	81,408
Total Assets less Current Liabilities		103,748	98,046
Amounts falling due after more than one year	12	(72,987)	(72,987)
Net Assets		30,761	25,059
Reserves			
Income and expenditure account		30,761	25,059
Equity attributable to owners of the company		30,761	25,059

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

Approved by the board on 16 October 2020 and signed on its behalf by:

Anne Marie Ward

Director

Brendan Hone

Director

Employment Response Northwest CLG RECONCILIATION OF MEMBERS' FUNDS

as at 31 March 2020

	Retained surplus	Total
	€	€
At 1 April 2018	15,698	15,698
Surplus for the financial year	9,361	9,361
At 31 March 2019 as previously stated Prior financial year error correction (Note 8) At 31 March 2019	16,821 8,238 25,059	16,821 8,238 25,059
Surplus for the financial year	5,702	5,702
At 31 March 2020	30,761	30,761

for the financial year ended 31 March 2020

1. GENERAL INFORMATION

Employment Response Northwest CLG is a company limited by guarantee incorporated in the Republic of Ireland. 1 Custom House Quay, Sligo is the registered office, and An tSean Bhearic, Main Street, Falcarragh, Letterkenny, Co Donegal is the principal place of business of the company. The nature of the company's operations and its principal activities are set out in the Directors' Report. The financial statements have been presented in Euro (€) which is also the functional currency of the company.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

Statement of compliance

The financial statements of the company for the year ended 31 March 2020 have been prepared in accordance with the provisions of FRS 102 Section 1A (Small Entities) and the Companies Act 2014.

Basis of preparation

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention except for certain properties and financial instruments that are measured at revalued amounts or fair values, as explained in the accounting policies below. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" Section 1A, issued by the Financial Reporting Council.

The company qualifies as a small company as defined by section 280A of the Companies Act 2014 in respect of the financial year, and has applied the rules of the 'Small Companies Regime' in accordance with section 280C of the Companies Act 2014 and Section 1A of FRS 102.

Income

Income is recognised when receivable.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings and equipment

12.5% Straight Line

The carrying values of tangible fixed assets are reviewed annually for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

Trade and other debtors

Trade and other debtors are stated at cost less impairment losses for bad and doubtful debts.

Trade and other creditors

Trade and other creditors are stated at cost.

Taxation

The company has gained an exemption from corporation tax in accordance with Section 207 of the Taxes Consolidation Act 1997.

Government grants

Revenue grants are credited to the Income and Expenditure Account when receivable.

3. SIGNIFICANT ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

The directors consider the accounting assumptions below to be its critical accounting judgements:

Going concern

The directors consider it appropriate to prepare the financial statements on a going concern basis.

continued

for the financial year ended 31 March 2020

4. DEPARTURE FROM COMPANIES ACT 2014 PRESENTATION

The directors have elected to present an Income and Expenditure Account instead of a Profit and Loss Account in these financial statements as this company is a not-for-profit entity.

5. PROVISIONS AVAILABLE FOR AUDITS OF SMALL ENTITIES

In common with many other businesses of our size and nature, we use our auditors to prepare and submit tax returns to the Revenue and to assist with the preparation of the financial statements.

6.	OPERATING SURPLUS	2020	2019
		€	€
	Operating surplus is stated after charging:		
	Depreciation of tangible fixed assets	3,903	2,871

7. EMPLOYEES

The average monthly number of employees, including directors, during the financial year was 12, (2019 - 8).

	2020 Number	2019 Number
Employees	12	8

8. PRIOR FINANCIAL YEAR ADJUSTMENT

IPS Programme

During the year ended 31st March 2019, the company was approved for a new strand of funding from the HSE. This funding relates to the IPS programme operated by the company. The financial performance and financial position of this programme were not included in the financial statements for the year ending 31st March 2019.

Income for the year ended 31st March 2019 was understated by €31,208 while expenditure was understated by €22,970. The result is that the surplus for the year ended 31st March 2019 was understated by €8,238 and accumulated reserves were understated at 31st March 2019 by the same amount.

This is reflected in the restated balance sheet at 31st March 2019 as follows:

Tangible fixed assets Debtors	1,693 4,588
Cash and cash equivalents Creditors	2,700 (743)
Increase in net assets	8,238

continued

for the financial year ended 31 March 2020

9. TANGIBLE FIXED ASSETS

			Fixtures, fittings and equipment €
	Cost At 1 April 2019		_
	Additions		43,366 2,696
	At 31 March 2020		46,062
	Depreciation		
	At 1 April 2019		26,728
	Charge for the financial year		3,903
	At 31 March 2020		30,631
	Net book value		- N
	At 31 March 2020		15,431
	At 31 March 2019		16,638
10.	DEBTORS	2020	2019
		€	•€
	Prepayments	2,441	1,876
	Accrued income	17,682	22,369
	Government funding receivable	29,472	67,501
		49,595	91,746

Government funding receivable is comprised of funding approved but not paid by DEASP amounting to €29,472 (2019: €60,050) and funding approved but not paid by the HSE amounting to Nil (2019: €7,451).

Accrued income relates to accrued expenditure not claimed from government authorities at the balance sheet date.

11.	CREDITORS	2020	2019
	Amounts falling due within one year	€	€
	Trade creditors	3,661	4,459
	Taxation	2,265	184
	Accruals	11,756	18,468
		17,682	23,111
12.	CREDITORS	2020	2019
	Amounts falling due after more than one year	€	€
	Government grants	72,987	72,987

continued

for the financial year ended 31 March 2020

13. State Funding

Government Agency

Department of Employment Affairs and Social Protection

Grant Programme

Employment services

Purpose of the Grant

To integrate people with disabilities into paid employment in the open labour market, on-job coaching and providing employment

support to employers within the North West Region.

Term

12 months

Recognised as income in the financial year €462,466

Fund due at financial year end

€29,472

Received in the financial year

€497,731

Type of Grant

Revenue Grant

State funding

Government Agency

Health Service Executive

Grant Programme

Employment services

Purpose of the grant

To provide a recruitment and coaching service which helps people with disabilities, long term illness or injury in the North West to access paid employment, and simultaneously help

employers to fill their vacancies.

Term

12 months

Recognised as income in the financial year €92,411

Fund due at year-end

Nil

Received in the financial year

€99,862

Type of grant

Revenue grant

14. STATUS

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding € 1.

15. CAPITAL COMMITMENTS

The company had no material capital commitments at the financial year-ended 31 March 2020.

16. CONTINGENT LIABILITIES

The company has received revenue grants from government agencies. Those grants may be repayable in certain circumstances.

17. POST-BALANCE SHEET EVENTS

The Covid-19 pandemic and associated restrictions are not expected to significantly affect the finances of the entity due to the continued support of grant authorities.

continued

for the financial year ended 31 March 2020

18. GRANTS AND STATE FUNDING

The Government grant deferred of €72,987 which is included in creditors falling due after more than one year is an advance to the company by Department of Employment Affairs and Social Protection which is repayable to the Department of Employment Affairs and Social Protection on completion of the project.

		202	!0 2019 € €
			•
Employment services		72,98	72,987

19. LIMITED BY GUARANTEE

The company is one limited by guarantee and not having a share capital. The liability of each member, in the event of the company being wound up is €1.

20. FUNDING CLASSIFICATION

Total income of the entity was as follows:

	2020 €	2019 €
Department of Employment Affairs and Social Protection Health Service Executive Other income	462,466 92,411 -	445,936 31,208 1,233
	554,877	478,377

21. TAXATION

The company is exempt from taxation under Section 207 Taxes Consolidation Act 1997 (CHY 395315).

22. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the board of directors on 16 October 2020.

EMPLOYMENT RESPONSE NORTHWEST CLG

SUPPLEMENTARY INFORMATION

RELATING TO THE FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED 31 MARCH 2020

NOT COVERED BY THE REPORT OF THE AUDITORS

THE FOLLOWING PAGES DO NOT FORM PART OF THE AUDITED FINANCIAL STATEMENTS

Employment Response Northwest CLG SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS DETAILED INCOME AND EXPENDITURE ACCOUNT

for the financial year ended 31 March 2020

	2020 €	2019 €
Income	554,877	478,377
Expenditure Wages and salaries Social welfare costs Staff training	354,150 39,776	258,526 25,811
HSE Seconded Staff Rent payable Rates	24,216 30,984 150	6,660 69,520 32,555 299
Insurance Light and heat Repairs and maintenance Printing, postage and stationery	7,308 4,160 1,957 9,160	5,856 4,765 2,183 5,522
Advertising Telephone Computer costs Travelling and entertainment	3,549 8,276 3,780	1,111 6,070 3,128
Consultancy fees Accountancy Bank charges	48,748 1,131 1,230 532	38,031 927 1,230 407
General expenses Auditor's remuneration Depreciation	4,935 1,230 3,903	2,314 1,230 2,871
Not eurolue	549,175	469,016
Net surplus	5,702 	9,361